

Flu Pandemic Procedure.

The Children's Workshop aims to continue to operate as normal as possible during a pandemic. We are aware that children are highly efficient 'spreaders' of respiratory infections both among themselves, staff and families.

Should any member of staff or child show signs or symptoms, they would be separated from the main group, and sent home for medical help.

Symptoms and spreading the virus

1. The symptoms of influenza are:

Most significant	Other
<ul style="list-style-type: none">• Fever• Cough and/or shortness of breath• Sudden onset of symptoms	<ul style="list-style-type: none">• Aching muscles• Sore throat• Runny nose, sneezing• Loss of appetite• Headache• Malaise (lethargy, listlessness)• Chills

In very young children, tiredness, poor feeding and difficulty in breathing can also be early signs of flu. Our local authority will inform us when a pandemic is imminent, according to the World Health Organisation. If they advise to close we would wait for the authority to tell us when it is safe to re-open.

However, if circumstances arise within our own individual setting or the staff ratio reaches a low point and all supply staff have been contacted and are unable to come in, we would close and remain closed until circumstances have been resolved or a suitable number of staff are able to return to work. The manager and the deputy manager would make this decision jointly.

As in our Nursery Agreement any absences will have to be paid. However, we are obviously sensitive to these issues and would not expect someone to continue payment if their child becomes seriously ill for a long period of time.

If the nursery was told to close by the LA, a decision will be made regarding charging our parents, depending on whether the LA continue to pay Nursery Grant to cover our cost.

If we continue to open our usual high levels of hygiene will adhered to. The senior staff will ensure that we have plenty of tissues, anti-bacterial spray, anti-bacterial soap in stock and replenish at regular intervals. Equipment will be cleaned with anti-bacterial spray at the end of each session.

The manager will ensure that all staff and children's contact details are kept up to date.

This policy was adopted on	Signed on behalf of the nursery
<i>Feb 24</i>	<i>Sarah Maynard</i>